



The Cluster of Excellence PhoenixD (Photonics, Optics, and Engineering – Innovation Across Disciplines) at Leibniz University Hannover (LUH) invites applications for the position of a

Coordinator (m/f/d) for New Degree Programs and Diversity and Internationalization (Salary Scale 13 TV–L, 100 %)

to be filled as soon as possible. The position is assigned to introducing two new degree programs with a scope of 50 % and a fixed-term contract until December 31, 2023. A further 50 % of the position is allocated to enhancing the diversity and the internationalization of the cluster with a fixed-term contract until December 31, 2025.

The tasks

Study program coordination:

- Creation of a concept for a new master's program "Quantum Engineering"; Development of a concept for the cooperation TU Braunschweig/LUH; Definition of required knowledge; Development of the study program documents and coordination with the leading faculty
- The coordinator will prepare and further develop a vision for a new bachelor's degree program "Optical Technologies"; Preparation of the program documents and coordination with the lead faculty

Diversity of opportunities and internationalization:

- The successful candidate will implement and further develop PhoenixD's internationalization strategy, including identifying "high potentials", research of international information platforms for students/promoters, and input tailored to target groups, promotion and maintenance of new cooperation with international universities
- Additional tasks are the implementation and further development of PhoenixD's diversity strategy; Conception and implementation of diversity training and events; Representation of the diversity area at events (e.g. trade fairs, workshops, etc.); Coordination of the Diversity workgroup
- Coordination of tasks and topics between PhoenixD, the Quantum Valley Lower Saxony (QVLS), and Leibniz University Hannover institutions

Recruitment Requirements

- Completed scientific university studies in natural or engineering sciences, preferably physics or mechanical engineering
- Knowledge in the field of optics, quantum optics as well as atomic and molecular physics is an advantage for the conceptual design of the study programs, but not mandatory
- Experience in interdisciplinary teams and coordination of international students
- Ability to work in a team and empathy
- Strong organizational and communication skills
- Experience with MS Office
- Business fluent in German and English (written and spoken)
- Experience with administrative procedures of federal authorities (e.g. university) is an advantage
- Willingness to travel



**Leibniz
Universität
Hannover**

Part-time employment can be arranged on request, as long as the offered workplace is covered in full extend.

As an equal opportunities employer, Leibniz University Hannover intends to promote women and men. For this reason, suitably qualified women are specifically invited to apply. Preference will be given to equally qualified applicants with disabilities.

For further information, please contact Dr. Sebastian Dikty (Phone: +49 511 762-14777, Email: sebastian.dikty@phoenixd.uni-hannover.de).

Please send your application with the usual documents until 25.03.2021 in electronic form to

Email: application@phoenixd.uni-hannover.de

or alternatively by mail to:

Gottfried Wilhelm Leibniz Universität Hannover

Cluster of Excellence PhoenixD

Dr. Sebastian Dikty

Welfengarten 1A

30167 Hannover

<http://www.uni-hannover.de/jobs>

Information on the collection of personal data according to article 13 GDPR can be found at <https://www.uni-hannover.de/en/datenschutzhinweis-bewerbungen/>.